



Registration Instructions

For returning members with existing account and family

1. Log into your Sport Hub account with your username and password, then head to your Family Management page by clicking your name in the top right and selecting "Family Profile".
2. Once on your Family page, you will see a "Registration" button beside the name of each member. Click this to reveal a personalized list of programs based on the participant's profile.
3. For more info on a program, you can click the title to reveal additional details. Select the programs you wish to register for using the checkboxes, and then hit "Submit" to request registration.
4. If there are additional waivers associated to the program (like a media release), these will pop up now. Select waiver answers and submit. Now the registration request process is complete.
5. While your registration status is still "pending" you can unregister as well using the same process (except "unchecking" the box instead of checking it). Once the registration status is confirmed, you would have to contact the organization directly to unregister.
6. Follow payment prompts ONLY once your registration status is CONFIRMED by the organization. An email will come through to you when you are confirmed. Keep an eye on your junk! Once confirmed, view the organization "payment process" information (linked on family page and in confirmation email) and proceed with payment.